

## Teach Me Writing Rubric (Procedural Writing)

	Criteria				Pts.
	3	2	1	0	
<b>Control (Central Idea)</b>	Central Idea is clearly stated and consistently maintained. 3-4 sentences referring to the topic.	Central Idea is clearly stated and consistently maintained. 2 sentences referring to the topic.	Central Idea is stated, but is <b>not maintained consistently</b> throughout work. 1 sentence referring to the topic.	Statement of central idea <b>cannot</b> be determined. No sentences referring to the topic.	—
<b>Provide a guide to action</b>	All the steps and everything to explain the action that is needed.	All the steps and everything that is needed.	A few steps or things that are needed are missing.	A lot of steps or things that are needed are missing.	—
<b>Organization</b>	Structure of work is <b>clearly</b> developed.	Structure developed reasonably well, but <b>lacks clarity</b> .	Some attempt to structure the argument has been made, but the structure is <b>poorly developed</b> .	There is a <b>total lack</b> of structure.	—
<b>Style/Audience</b>	Voice is <b>consistent</b> and enhances persuasiveness.	Voice enhances persuasiveness, but there are <b>inconsistencies</b> .	Voice <b>does not</b> contribute to persuasiveness.	Voice is <b>inappropriate</b> to purpose.	—
<b>Sentence Structure, Punctuation, &amp; Capitalization</b>	Sentence structure is <b>correct</b> . Punctuation and capitalization are <b>correct</b> .	Sentence structure is generally correct. Some <b>awkward sentences</b> do appear. There is <b>one error</b> in punctuation and/or capitalization.	Work contains structural <b>weaknesses and grammatical errors</b> . There are <b>two or three</b> errors in punctuation and/or capitalization.	Work <b>pays little attention</b> to proper sentence structure. There are <b>four or more</b> errors in punctuation and/or capitalization.	
<b>Selected Vocabulary</b>	Writer uses <b>vivid words and phrases</b> that linger or draw pictures in the reader's mind, and the choice and placement of the words seems accurate, natural and not forced.	Writer uses vivid words and phrases that linger and draw pictures in the reader's mind, but occasionally the words are used <b>inaccurately or overdone</b> .	Writer uses words that <b>communicate clearly</b> , but the writing lacks variety, punch or flare.	Writer uses a <b>limited vocabulary</b> that does not communicate strongly or capture the reader's interest. Wording or phrasing may be present that distract from the meaning.	
				<b>Total----&gt;</b>	—

**Teacher Comments:**